

Date:

Re:

4-6-16 LONG ISLAND OFFICE
14-CV-2393 (GPB)

Dear pro se litigant:

The enclosed letter request is/ are being returned without docketing or consideration for the following reason(s):

- The docket number and judge's initials are missing.
- Your signature is required on all papers filed with the Court. Please sign wherever an "X" appears.
- These papers appear to be intended for another court or agency.
- Papers cannot be filed without indicating that they have been served on all parties in your action, or their attorneys. This office *will not* forward copies of your papers to other parties or their counsel.
- Your papers do not meet the minimum requirements for:
 - Legibility: please type or print clearly.
 - Language: only English is acceptable.
 - Form or Content: See forms/instructions enclosed.
 - Please indicate the documents you served on your affirmation of service.
 - Other:
- This Court will only accept papers on 8 1/2 by 11 paper. Note that this does not include exhibits.
- Pursuant to Local Civil Rules 5.1, discovery materials are not filed with the Court except by Order of the Court.
- Your Notice of Appeal has been processed, and your case is closed. Your papers should be directed to:

United States Court of Appeals for the Second Circuit
Thurgood Marshall U. S. Courthouse
40 Foley Square
New York, NY 10007

- Our records indicate that you are represented by an attorney. As such, you may not file papers or communicate directly with the Court. Please refer this matter to your attorney.
- The Court cannot act on your submission(s). To the extent that it is your intent to start a new action, or to file a motion, please obtain the appropriate form(s) online at www.nycourts.gov or from our office.
- Correspondence between parties is not filed with the court.
- Other: Your attorney must be relieved as counsel by the court in order for you to communicate with, or seek relief from, the court.

PRO SE OFFICE
By: /s/ C.Vukovich